
CONSTITUTION OF THE DALHOUSIE LAW STUDENTS' SOCIETY

CURRENT AS OF: MARCH 28, 2018 (AGM)

ARTICLE 1: Name and Objectives

- 1.01 The name of this Society shall be the Dalhousie Law Students' Society.
- 1.02 The objectives of the Dalhousie Law Students' Society are
- (a) the promotion of unity and diversity among Law Students;
 - (b) the promotion and organization of academic, social, wellness, and athletic activities for Law Students;
 - (c) the promotion of Law Student participation in the decision-making processes of the law school, including student representation on Faculty Council and Faculty Standing Committees; and
 - (d) to advocate for the rights and interests of Law Students.
- 1.03 The Dalhousie Law Students' Society shall not engage in and shall respond to instances of discrimination against any member. For the purposes of this Constitution, discrimination refers to unequal or derogatory treatment against any person on the basis of a personal or immutable characteristic, including race, national or ethnic origin, colour, gender, gender identity, religion, sex, sexual orientation, age, mental disability or physical disability.
- 1.04 Nothing in this Constitution shall preclude any program, position or activity that has as its object the amelioration of the condition of individuals or groups who are disadvantaged on the basis of the grounds enumerated in Article 1.03.
- 1.05 The business of the Dalhousie Law Students' Society shall be carried on without the purpose of gain to any of its members and any surplus or accretions of the Society shall be used for the promotion of the Society's objectives.
- 1.06 The office of the Dalhousie Law Students' Society shall be in the Weldon Law Building at Dalhousie University.

ARTICLE 2: Definitions

2.01 The definitions in this Article apply to this Constitution and the Regulations:

- (a) “Aboriginal Student Representative” means a student member of the Dalhousie Aboriginal Law Students’ Association enrolled at the Law School appointed to the Board of Directors pursuant to Article 8.08;
- (b) “Academic Day” means a day in which law classes are held at the Law School for members;
- (c) “Ballot” means the manner in which a member of the Society records a vote for tabulations in elections;
- (d) “Black Student Representative” means a student member of the Dalhousie Black Law Students’ Association enrolled at the Law School appointed to the Board of Directors pursuant to Article 8.09;
- (e) “Board Member” means an individual who belongs to the Board of Directors;
- (f) “Board of Directors” is a body comprised of individuals listed in Article 4.04;
- (g) “Budget” means an itemized summary of the probable expenditures of the Society for a one year period including the disbursements that the Society may make to various groups within the Law School;
- (h) “CANs Database” means the collection of Condensed Annotated Notes available to the members of the Society;
- (i) “Chair” means the individual appointed pursuant to Article 16.01(a);
- (j) “Executive” is a body comprised of individuals listed in Article 4.02;
- (k) “Faculty Council Representatives” means the nine student representatives on Faculty Council, including the President, the Vice President Academic, the Vice President Executive, the First Year Executive Member, the Aboriginal Student Representative, the Black Student Representative, the Multidisciplinary Law Student Representative, and two Board Members selected by the Board of Directors in accordance with the Regulations;
- (l) “Faculty Standing Committee” means a committee established by and deriving their authority from the Law School;
- (m) “First Year Student” means a student with first year standing at the Law School according to the Dalhousie Registrar’s Office;
- (n) “Gender Representative” means a student member of Dalhousie Feminist Legal Association appointed to the Board of Directors pursuant to Article 8.12;
- (o) “Joint Programs Student Representative” means a student member of the Multidisciplinary Law Students’ Society, appointed to the Board of Directors pursuant to Article 8.10;
- (p) “Law School” means the Schulich School of Law at Dalhousie University;
- (q) “Law Student” means a student enrolled at the Law School and who has paid the LSS student levy in full;

- (r) “Legal Who” means the list of names and photographs of members of the Society published annually by the Society;
- (s) “LGBTQ* Representative” means a student member of OUTLaw at the Law School appointed to the Board of Directors pursuant to Article 8.11;
- (t) “Majority” means a simple majority of 50% plus one;
- (u) "Member" means a student enrolled at the Law School, not to be limited by age, gender, race, religion, or any other prohibited ground under the Nova Scotia *Human Rights Act* and who has paid the LSS student levy in full;
- (v) "Official Calendar" means the authoritative list of upcoming Society events and related information, which is published on the Society's website
- (w) “Official Notice Board” means that bulletin board which is reserved for the exclusive use of the Dalhousie Law Students’ Society or the part of the Society's website indicated as being that to which the Society posts its official announcements for viewing by members
- (x) “Plebiscite” means a non-binding vote of the general membership of the Society
- (y) “Referendum” means a binding vote of the general membership of the Society
- (z) “Representatives” means the First, Second and Third Year Representatives, the Black Student Representative, the Aboriginal Student Representative, the LGBTQ* Representative, the Gender Representative, and the Joint Program Student Representative
- (aa) “Second Year Student” means a student with second year standing at the Law School according to the Dalhousie Registrar’s Office
- (ab) “Secretary” means an individual appointed pursuant to Article 16.01(d)
- (ac) “Societies” means all a club or organization based at the Law School which has been ratified by, or is seeking the ratification of, the Dalhousie Student Union
- (ad) “Society” means the Dalhousie Law Students’ Society
- (ae) “Third Year Student” means a student with third year standing at the Law School according to the Dalhousie Registrar’s Office.

ARTICLE 3: Membership

- 3.01 The annual membership fee of the Society shall be \$46.00 or any other amount as may be agreed upon as a result of an official referendum conducted by the Board of Directors. This fee is payable to the business office of Dalhousie University at the time of registration, and is non-refundable.
- 3.02 Any registered Law Student who has paid the membership fee for the current academic year becomes a member in good standing for that academic year and remains as such unless relieved of that status by graduation, dismissal or withdrawal from school.
- 3.03 The membership of the Society shall be comprised of all registered Law Students at the Law School, and shall not be limited by age, gender, race, religion, or any other prohibited ground under the Nova Scotia *Human Rights Act*.

ARTICLE 4: Structure

- 4.01 The governance of the Society shall be undertaken by the Executive and the Representatives. Meetings will take one of three forms: Board of Governors Meetings (held by the Board of Governors for purposes outlined in Article 4.13), Executive Meetings (held by the Executive of the Society for purposes outlined in Article 4.03), and General Meetings of the Membership pursuant to Article 13.
- 4.02 The Executive of the Society shall consist of
- (a) the President;
 - (b) the Vice-President Executive;
 - (c) the Vice-President Finance;
 - (d) the Vice-President External;
 - (e) the Vice-President Academic;
 - (f) the Vice-President Student Life; and
 - (g) one First-Year Executive Member from the Board of Directors. This position will be filled according to a consensus decision of the three First Year Representatives or a majority vote of the Board of Directors if the First Year Representatives cannot come to a consensus.
- 4.03 The Executive shall
- (a) be responsible for the day-to-day operations of the Society;
 - (b) make non-budgetary expenditures up to \$200 when deemed necessary;
 - (c) create standing and ad hoc committees when deemed necessary to protect or enhance the interests of the Society;
 - (d) appoint from among the student Faculty Council members, one representative to sit on the Studies Committee;
 - (e) appoint student members to Faculty and Society standing and ad hoc committees;
 - (f) make the books and records of the society available to the membership of the society during office hours set by the Executive or online;
 - (g) dismiss, with the approval of the Board of Directors, anyone appointed under section 4.03 (e);
 - (h) collect committee reports;
 - (i) keep the Board of Directors informed of the activities of the Executive;
 - (j) meet in quorum, which shall be the lowest number of persons required to constitute at least 50% of the Executive of the Society sitting at that time, at least twice a month during the academic term; and
 - (k) within one month of the exam period, it shall be open to the Board to vote by 2/3 majority to forego Executive meetings.

4.04 The Board of Directors consists of:

- (a) the Chair;
- (b) the Secretary;
- (c) the Executive;
- (d) three First Year Representatives;
- (e) between 1 and 3 second year representatives, unless the president for that academic year is in his or her second year, in which case there will be maximum 2 second year reps elected;
- (f) between 1 and 3 third year representatives, unless the president for that academic year is in his or her third year, in which case there will be maximum 2 third year reps elected;
- (g) the Aboriginal Student Representative;
- (h) the Black Student Representative;
- (i) the Joint Program Student Representative;
- (j) the LGBTQ* Representative; and
- (k) the Gender Representative.

4.05 The President shall call meetings of the Board of Directors where

- (a) the President deems it necessary to deal with the business of the Society;
- (b) is informed by a quorum of the Board of Directors that it is necessary to meet; or
- (c) is presented with a petition signed by 20 members of the Society which calls for a meeting.

4.06 The Board of Directors shall meet at least twice per month during the academic term, except within the months of December and April it shall be open to the Board to vote by 2/3 majority to forego Board meetings.

4.07 All members of the Society may attend meetings of the Board of Directors.

4.08 The Board of Directors may meet in camera if it deems it necessary to do so.

4.09 Anyone may be given speaking rights at Board of Directors meetings at the discretion of the Chair.

4.10 Only the Executive and the Representatives may vote on all matters which come before the Board of Directors.

4.11 The Chair may only vote in the event of a tie among the other voting members of the Board of Directors.

4.12 Quorum at meetings of the Board of Directors shall be 50% of the voting members.

4.13 The Board of Directors shall

- (a) act as final authority regarding all matters affecting the Society;
- (b) approve single non-budgetary expenditures of the Executive exceeding \$200.00 where it sees fit to do so;
- (c) approve the budget of the Society;
- (d) discuss and resolve matters brought to its attention by the Executive, members of the Board of Directors, or the membership of the Society;
- (e) disseminate information to the general membership of the Society;
- (f) temporarily reallocate the duties of an Executive in the event of either a motion brought against that member of the Executive, or in the event of an Executive resignation;
- (g) attend an anti-oppression workshop organized by the Vice-President Student Life pursuant to article 6.06(h) within the first two months of school; and
- (h) endeavour throughout the year to support and create opportunities to discuss incidents of privilege and oppression within the law school.

4.14 All meetings of the Board of Directors shall be conducted in accordance with Robert's Rules of Order as interpreted by the Chair. Meetings of the Board of Directors are open to all Members unless in camera pursuant to Article 4.08.

ARTICLE 5: Regulations and Policies of the Society

- 5.01 The Board of Directors has the power to adopt regulations and policies that, until changed, shall bind the Board of Directors.
- 5.02 Such regulations and policies may be adopted, amended or rescinded by a motion passed by a majority of the Board of Directors.
- 5.03 The regulations and policies of the Society shall be kept on file in the Society office or in an electronic functional equivalent.
- 5.04 The society's activity must not infringe upon federal, provincial, municipal laws or the University's regulations.
- 5.05 The society's activity must not infringe upon the Bylaws and Policies of the Union.

ARTICLE 6: Duties of the Executive

6.01 The President shall

- (a) Support the Society and its members by acting as the formal and official representative of the Society, and as such will
 - (i) meet with the Dean of the Law School on a regular basis to discuss matters which concern the members of the Society,
 - (ii) act as a voting member at Faculty Council meetings,
 - (iii) act as a voting member of the Law School Alumni Board of Directors,
 - (iv) act as the official spokesperson of the Society, and
 - (v) perform such other duties as the Executive deem appropriate;
- (b) call meetings of the Board of Directors, to deal with the business of the Society, in accordance with Article 4.05;
- (c) call all meetings of the Executive;
- (d) co-ordinate duties of the Executive;
- (e) take final responsibility for the day-to-day operations of the Society;
- (f) co-ordinate the appointments process under Article 16;
- (g) act as co-signatory to the Society bank account;
- (h) co-sign all contracts entered into by the Society; and
- (i) ensure all other members of the Executive are complying with their official duties.

6.02 The Vice-President Executive shall

- (a) Support the Society and its members by organizing the internal structure and operations of the Society
- (b) fulfill the duties of the President, including the exercise of signing authority, in the temporary absence or incapacity of the President;
- (c) be responsible for maintaining year-to-year continuity of the Society by
 - (i) creating and maintaining the institutional memory documents of the Society in a manner prescribed by the Regulations,
 - (ii) overseeing the collection of institutional memory documents by Society Committees in a manner prescribed by the Regulations,
 - (iii) performing an annual review of the constitution and bringing any inconsistencies to the attention of the Executive, and
 - (iv) posting the Executive duties in the office;
- (d) act as co-signatory to the Society bank account;

- (e) act as a voting member of Faculty Council;
- (f) organize the Annual General Meeting;
- (g) organize locker distribution;
- (h) arrange Board of Directors access to the Society office;
- (i) manage all table bookings for the Society;
- (j) organize office hours for the Board of Directors; and
- (k) perform those duties which the Executive deem to be of an internal nature.

6.03 The Vice-President Finance shall

- (a) Support the Society and its members by performing all banking and accounting duties of the Society, as well as assisting student societies in receiving any funding they are due;
- (b) act as co-signatory to the Society bank account;
- (c) co-sign all contracts entered into by the Society;
- (d) present to the Board of Directors a proposed budget for the year;
- (e) chair the Budget Committee;
- (f) maintain and update the existing budget policy as received from the previous Vice President Finance;
- (g) submit a budget to the appropriate Dalhousie Student Union representative or official biannually in October and February, or as otherwise required by the Dalhousie Student Union, and;
- (h) hold the position of the LSS Liaison on the Orientation Week Committee;
- (i) perform those duties which the Executive deem to be in accordance with his or her office.

6.04 The Vice-President External shall

- (a) Support the Society and its members by representing the interests of the Society and its members to external organizations;
 - (i) serve as the official Society representative to the Dalhousie Student Union, the duties of which include
 - (ii) attending and voting at DSU Council meetings,
 - (iii) acting as a liaison between the DSU and the Society, and
- (b) ensuring that Law Students are informed of the general business and functioning of the DSU by reporting to the Board of Directors or Executive of the Society as needed;
- (c) be responsible for keeping Law Students informed about external events which affect or concern them;
- (d) act as chair of the External Committee;
- (e) act as a liaison between the Society and

- (i) the Nova Scotia Barristers' Society, and
- (ii) the Nova Scotia branch of the Canadian Bar Association; and

(f) perform those duties which the Executive deem to be of an external nature.

6.05 The Vice-President Academic shall

- (a) Support the Society and its members by acting as an advocate for academic issues at the Law School;
- (b) be responsible for keeping Law Students informed about academic events which affect or concern them;
- (c) act as a student member of the Law School Academic Committee;
- (d) act as a voting member of Faculty Council;
- (e) act in an advisory capacity to anyone requiring information or assistance with regards to academic appeals and accommodation within the Law School;
- (f) co-ordinate the distribution of rolling evaluations no later than the fourth week of school in each academic term;
- (g) act as the chair of the Hannah and Harold Barnett Excellence in Teaching and the Alumni Excellence in Teaching award committees; and
- (h) perform those duties which the Executive deem to be of an academic nature.

6.06 The Vice-President Student Life shall

- (a) Support the Society and its members by informing members about, and organizing, internal events which may affect, concern, or interest them;
- (b) maintain an Official Calendar allowing for the listing of all Society events at the Law School;
- (c) chair the Student Life Committee;
- (d) act as the main liaison between the Society and societies, which includes
 - i. holding an information session for societies within the first six weeks of the school year or provide an information guide to societies,
 - ii. co-hosting an information session with the incoming VP Student Life prior to the exam period at the end of the academic year, and
 - iii. meeting with each society at least once per semester by attending society meetings or meeting with society presidents;
- (e) work with the Vice-President Finance to ensure societies are fully informed of funding opportunities;
- (f) obtain event dates for the Official Calendar;
- (g) organize an anti-oppression workshop with a qualified facilitator that all Board members must participate in within the first two months of school; and

- (h) conduct a survey by March 1 collecting anonymous information from students regarding their experience with the administration when confronting issues of accommodation or discrimination. The results of this survey shall be written into a report and presented to the Board of Directors and subsequently to Faculty Council.

6.07 The First-Year Executive Member shall

- (a) Support the Society and its members by representing the views of first year students at all meetings of the Executive and Board;
- (b) in co-ordination with the Webmaster, carry out at least one “CANs Drive” event per year for the purpose of collecting new content for inclusion in the CANs Database;
- (c) be responsible for the recording of Executive meeting minutes; and
- (d) act as a voting member of Faculty Council; and
- (e) perform those duties which the Executive deem appropriate for the position.

ARTICLE 7: Duties of Certain Members of the Board of Directors

7.01 The Chair shall

- (a) ensure compliance with the Constitution by way of ongoing review of the constitution and bringing any inconsistencies to the attention of the President; and
- (b) perform other duties as required by the Constitution and the Regulations.

7.02 The Secretary shall

- (a) record meeting minutes of the Board of Directors and ensure those minutes are made available prior to the next meeting of the Board of Directors;
- (b) provide minutes of Board meetings to the Webmaster immediately after they are approved; and
- (c) perform other duties as required by the Constitution and the Regulations.

7.03 The Webmaster shall

- (a) manage all table bookings for the Society;
- (b) maintain the Official Notice Board;
- (c) obtain event dates for the Official Calendar;
- (d) be responsible for maintaining the Society's page on Dalhousie's Blackboard Learn website;
- (e) administer and maintain the Society's CANs Database;
- (f) make public the approved meeting minutes through the Society website or otherwise;
- (g) report to the Board of Directors at least once per semester and;
- (h) perform any administrative tasks deemed by the Board to be of an electronic nature.

7.04 The Faculty Council Representatives shall attend and vote at all Faculty Council meetings.

7.05 The Aboriginal Student Representative will attend and vote at meetings of the Board of Directors and endeavour to promote the well-being of Aboriginal students, encourage cooperation and closer ties between all members of the Dalhousie Law School student body, and establish a vehicle through which Aboriginal student concerns and recommendations are brought to bear on the Society's policy and direction.

7.06 The Black Student Representative will attend and vote at meetings of the Board of Directors and endeavour to promote the well-being of Black students, encourage cooperation and closer ties between all members of the Dalhousie Law School student

body, and establish a vehicle through which Black student concerns and recommendations are brought to bear on the Society's policy and direction.

- 7.07 The Joint Programs Student Representative will attend and vote at meetings of the Board of Directors, act as a liaison between students registered in combined programs and the Society, and ensure that students in combined programs, including those not currently registered in classes within the Law School, are informed of the general business and functioning of Dalhousie Law School.
- 7.08 The LGBTQ* Student Representative will attend and vote at meetings of the Board of Directors and endeavour to promote the well-being of LGBTQ* students, encourage cooperation and closer ties between all members of the Dalhousie Law School student body, and establish a vehicle through which LGBTQ* student concerns and recommendations are brought to bear on the Society's policy and direction.
- 7.09 The Gender Representative will attend and vote at meetings of the Board of Directors and endeavour to promote the feminist project of gender equality and the well-being of students of marginalized gender identities. Further, the Gender Representative will encourage cooperation and closer ties between all members of the Dalhousie Law School student body, and establish a vehicle through which the concerns and recommendations of such students are brought to bear on the Society's policy and direction.
- 7.10 The First-Year Student Representatives shall
- (a) attend and vote at meetings of the Board of Directors;
 - (b) act as liaisons between first year students and the Society;
 - (c) make a presentation to their section in First Year before December 1 regarding Regulation 10 under the Society's constitution and other avenues for redressing discriminatory conduct within the law school including the complaints process under Dalhousie's Code of Student Conduct;
 - (d) ensure that first year students are informed of the general business and functioning of the Law School by making class announcements and discussing contentious issues with the first year class;
 - (e) sit on at least one LSS committee as appointed by the Executive; and
 - (f) perform any other duties as prescribed by the Regulations.
- 7.11 The Second-Year Student Representatives shall
- (a) attend and vote at meetings of the Board of Directors;
 - (b) act as liaisons between the second year students and the Society;
 - (c) ensure that second year students are informed of the general business and functioning of the Law School by making class announcements and discussing contentious issues with Second Year Students;

- (d) sit on at least one LSS committee as appointed by the Executive; and
- (e) perform any other duties as prescribed by the Regulations.

7.12 The Third-Year Student Representatives shall

- (a) attend and vote at meetings of the Board of Directors;
- (b) act as liaisons between the third year students and the Society;
- (c) ensure that Third Year Students are informed of the general business and functioning of the Law School by making class announcements and discussing contentious issues with third year students;
- (d) sit on at least one LSS committee as appointed by the Executive; and
- (e) perform any other duties as prescribed by the Regulations.

ARTICLE 8: Nomination and Election Procedures

- 8.01 Notice of elections and nomination process provided to members at least 2 weeks in advance.
- 8.02 All members of the Society, as defined in Article 3.02, may submit their name for nomination in an LSS election.
- 8.03 Only members of the Society, as defined in Article 3.02, may vote in elections of the Society.
- 8.04 The Chief Returning Officer and Deputy Returning Officer shall conduct all Society elections. The Chief Returning Officer and Deputy Returning Officer may not hold their position while running for an elected position under Articles 8.05 or 8.08. If the CRO and/or DRO wish to run for an elected position under Articles 8.05 or 8.08, they are to immediately resign their position and replacement(s) not running for elected position(s) shall be appointed pursuant to Article 16.
- 8.05 First, Second and Third Year Representatives shall be elected by secret ballot in the following manner:
 - (a) one First Year Representative shall be elected by and from each of Sections A, B and C;
 - (b) three Second Year Representatives shall be elected by second year students, unless the President for that academic year is a second year student, in which case there shall be two Second Year Representatives elected; and
 - (c) three Third Year Representatives shall be elected by third year students, unless the President for that academic year is a third year student, in which case there shall be two Third Year Representatives elected.
- 8.06 Elections for First, Second and Third Year Representatives shall occur during the month of September.
- 8.07 Each eligible member of the Society voting for the Second and Third Year Representatives shall have the number of votes equivalent to the number of positions available that year.
- 8.08 The President, Vice President Finance, Vice President Executive, Vice President External, Vice President Academic, and Vice President Student Life shall be elected by secret ballot in accordance with the elections timeline as established by the Dalhousie Student Union.

- 8.09 In the case of any dispute, the Chief Returning Officer will have discretion to determine the status of a student for the purpose of nominations and voting.
- 8.10 The Aboriginal Law Students' Association shall appoint an Aboriginal Student Representative to the Board of Directors by the date of the first Board of Directors meeting in September.
- 8.11 The Dalhousie Black Law Students' Association shall appoint a Black Student Representative to the Board of Directors by the date of the first Board of Directors meeting in September.
- 8.12 The Multidisciplinary Law Students' Association shall appoint a Joint Program Student Representative to the Board of Directors by the date of the first Board of Directors meeting in September.
- 8.13 OUTLaw shall appoint an LGBTQ* Student Representative to the Board of Directors by the date of the first Board of Directors meeting in September.
- 8.14 DFLA shall appoint a Gender Representative to the Board of Directors by the date of the first Board of Directors meeting in September.
- 8.15 Where a group referred to in sections 8.08 to 8.12 is unable or unwilling to appoint, the Executive shall make reasonable efforts to fill the Representative's position by soliciting applications from the general student body according to the following criteria:
- (a) applicants must demonstrate a serious commitment to and understanding of the community they intend to represent;
 - (b) if more than one application is received, the Board shall invite applicants to make oral submissions, and the Board shall select the representative by secret ballot; and
 - (c) if a suitable representative is not available, the position may remain vacant.
- 8.16 The election of Board Members shall occur in the following manner:
- (a) the Chief Returning Officer shall accept nominations for a period of no less than five academic days;
 - (b) campaigning will commence on the academic day after the close of nominations and shall last for five academic days;
 - (c) in the event that no member is nominated for a position during the period described in section 8.14(a),
 - (i) the Chief Returning Officer shall extend the nomination period for that position by 48 hours, and

- (ii) should no nomination be received by the Chief Returning Officer after an extension, the Board of Directors shall have the power to appoint a member to the vacant position;
 - (d) in the event that only one person is nominated for a position during the period in section 8.14(a), the position(s) shall be elected by a yes or no vote;
 - (e) if a candidate for any position receives a majority “no” vote, the Chief Returning Officer shall immediately
 - (i) accept nominations for that position for 48 hours in accordance with section 8.14(f), and
 - (ii) prescribe a campaign period of no more than three academic days; and
 - (f) nominations for Board Member positions shall be received by the Chief Returning Officer
 - (i) in writing,
 - (ii) signed by each nominee,
 - (iii) signed by at least ten members of the Society, and
 - (iv) accompanied by a declaration that the nominee will attend a mandatory training retreat of the Board, barring circumstances prescribed in the regulations.
- 8.17 Except in the case of a by-election, only those students who are members of the Society for that academic year and who will be members of the Society in the following academic year are qualified to be candidates in an election for Executive positions.
- 8.18 By-elections to fill a vacancy or vacancies on the Board of Directors shall be conducted in the manner described in section 8.14, except
- (a) nominees and candidates need only be members of the Society for the academic year in which the election is taking place;
 - (b) the by-election must occur within four weeks after the date in which the vacancy or vacancies occur; and
 - (c) the Board of Directors may decide, in cases other than the position of President, not to fill the vacant position should the vacancy occur during the period from February to August.
- 8.19 The candidate receiving the most votes in any election or by-election shall be declared the winner by the Chief Electoral Officer.

- 8.20 When two or more candidates tie for first place in an election or by-election, the Chief Returning Officer shall conduct a run-off election between those candidates within two academic days according to the following criteria:
- (a) the Chief Returning Officer shall inform the membership of the Society that a run-off election will occur and include the names of the candidates.
- 8.21 All elections shall be conducted online unless in the opinion of the CRO there is a pressing and substantial reason for the vote not to be conducted online.
- 8.22 If voting is not conducted online, the following guidelines shall be adhered to:
- (a) the CRO shall announce prior to election day the location and time of counting the ballots;
 - (b) each candidate is entitled to be present as a scrutineer or appoint one person to be a scrutineer during the counting of ballots;
 - (c) the scrutineer must be in the room for the counting of ballots prior to the commencement of counting;
 - (d) once a ballot counting has begun, no one may enter or leave the room until the results for all of the elections have been revealed;
 - (e) there must be at least one member of the Board of Directors who is not running in the election present when the ballots are tabulated;
 - (f) the tabulated results will be posted on the Official Notice Board by the CRO or DRO;
 - (g) in the event that the totals for two or more candidates vying for the same position are less than or equal to five votes apart, the candidates shall be notified;
 - (h) the candidates referred to in subsection (g) may request a recount be conducted not late than one week after the announcement of election results; and
 - (i) after the completion of the one week period referred to in subsection (h), the CRO shall destroy all completed ballots or the electronic tabulation of votes.
- 8.23 In the event of a dispute arising from the interpretation of these rules, the CRO shall have final and binding authority to interpret the Constitution and Regulations pertaining to the election procedure.
- 8.24 The Chief Returning Officer, in consultation with the Deputy Returning Officer, shall have authority to establish further rules regarding any aspect of elections, so long as they are not inconsistent with the Constitution and these Regulations.
- 8.25 In order for a candidate to win an elected seat, they must gain the plurality of the vote.
- 8.26 In order for a candidate to win an elected seat, 5 percent of eligible members must have voted in the election to obtain quorum.

ARTICLE 9: Tenure

- 9.01 The term of the outgoing Executive will end and the term of the new Executive will begin on a date designated by the outgoing Executive within two weeks of the election of the new Executive.
- 9.02 Non-registration at the Law School of a member of the Executive will be deemed equivalent to a resignation.
- 9.03 The term for the Representatives shall begin on the first meeting held by the Board of Directors for that academic year and shall end on the day before the first meeting held by the Board of Directors for the following academic year.

ARTICLE 10: Removal of Board Members

10.01 The Board of Directors may judge any member of the Executive to be negligent in their duties and may remove this individual from their position in the following manner:

- (a) at a regular meeting of the Board of Directors, a motion shall be passed to convene a special meeting of the Board of Directors for the purpose of removing a member of the Executive, which must be open to all society members;
- (b) included in this motion shall be the name of the Executive member(s) and the allegations made against them;
- (c) the special meeting shall not occur earlier than one week from the date of the motion and no later than one month after the date of the motion;
- (d) the Executive member in question shall be given one week notice of said motion by the Chair prior to being discussed by the society;
- (e) the procedure to be followed during the special session shall be as follows:
 - (i) each member named in the motion shall be given a full opportunity to seek clarification of and answer to the allegations made against him or her;
 - (ii) all members of the Board of Directors may then question the member with regard to any aspect of the allegations; and
 - (iii) the final vote to determine removal or impeachment of a Board Member will be carried out by secret ballot in accordance with relevant guidelines from Robert's Rules of Order, as interpreted by the Chair; and
- (f) a motion for a special meeting of the Board as defined in this section shall automatically be placed before the Board by the Chair where
 - (i) a member of the Executive has failed to attend two consecutive Board of Directors meetings without regrets to the Chair, or
 - (ii) a member of the Executive has failed to attend a total of three Board of Directors meetings per semester.
- (g) The following is a list of conditions that may warrant the removal of a Board Member
 - (i) Failing to attend 4 consecutive executive or board meetings.
 - (ii) Failing to fulfill the majority of their mandates as dictated by this constitution, within reasonable limits, and without reasonable excuse.
 - (iii) Conduct likely to result in de-ratification of the Society, or conduct likely to bring the Society into disrepute.
 - (iv) Other Conduct that is determined to be gross misconduct.

10.02 The Representatives may be dismissed in the following manner. In each instance, the member petitioned against shall have a full opportunity to answer allegations, make statements, and answer questions prior to the vote to dismiss:

- (a) in the case of a First Year Representative, a petition received by the Executive containing the signatures of 50% of students from that Representative's Section requesting a by-election shall obligate the Executive to hold a by-election in that Representative's Section. The member in question may run in the by-election if they choose;
- (b) in the case of a Second or Third Year Representative, a petition received by the Executive containing the signatures of 50% of their respective year's Students requesting a by-election shall obligate the Society to hold a by-election for that representative's position. The member in question may run for by-election if they choose;
- (c) in the case of the Chair or the Secretary, a motion supported by a majority of the Board of Directors shall be sufficient to remove that individual from office;
- (d) in the case of the Aboriginal Student Representative, he or she shall be removed by a two-thirds majority vote of the Dalhousie Aboriginal Law Students' Association;
- (e) in the case of the Black Student Representative, he or she shall only be removed from their position on the Board of Directors through a two-thirds majority vote of the Dalhousie Black Law Students' Association; and
- (f) in the case of the Joint Program Student Representative, he or she shall be removed by a two-thirds majority vote of the Multidisciplinary Law Students' Association; and
- (g) in the case of the Gender Representative, he or she shall be removed by a two-thirds majority vote of the Dalhousie Feminist Legal Association; and
- (h) in the case of the LGBTQ* Student Representative, he or she shall be removed by a two-thirds majority vote of OUTLaw members at the Law School.

ARTICLE 11: Finances of the Society

- 11.01 The budget of the Society shall be presented to the Board of Directors no later than November 1st of each year.
- 11.02 The budget shall be passed by a two-thirds majority vote of the Board of Directors. The proposed budget will be made available to Members pursuant to Article 11.03 no less than 5 days before a meeting where the budget will be approved. Any Member may submit dissent, in writing, to the Vice-President Executive, and shall be heard at the approval meeting prior to voting if the dissenter desires.
- 11.03 No later than November 1st, the VP Finance shall circulate the proposed LSS Budget to all eligible members, giving them an opportunity to review it, via at least one of the following methods; email, LSS Bulletin Board, LSS website, or any other means deemed appropriate by the VP Finance.
- 11.04 Additional financial updates shall be presented at the request of the Board of Directors.
- 11.05 The outgoing Vice President Finance shall deliver the Society's financial records to the incoming Vice President Finance within two weeks of the election of the incoming Vice President Finance.
- 11.06 The Board of Directors may empower the Vice President Finance to purchase and exchange securities on behalf of the Society.
- 11.07 The Board of Directors shall not borrow funds, the repayment of which would be the responsibility of future Boards of Directors, without the approval of a majority of members in attendance at a General Meeting of the Society.
- 11.08 All cheques issued by the Society shall be signed by two Executive members with signing authority.
- 11.09 The Executive members with signing authority shall be the
- (a) President,
 - (b) Vice-President Executive, and
 - (c) Vice-President Finance.
- 11.10 All cheques issued to a member of the Executive with signing authority shall not be signed by that member.

- 11.11 If for any reason the operations of the Society are terminated, wound up or dissolved, and there remains, at that time, after satisfaction of all debts and liabilities, any property whatsoever, the same shall be paid to some other charitable organization in Canada having objectives similar to those of the Society.
- 11.12 The Vice-President Finance shall submit required financial documentation to the Union for audit purposes, as required but no less than twice annually.

ARTICLE 12: Registry of Members

- 12.01 The Vice-President Executive shall obtain from the Law School administration a list of all Law Students at the start of the fall and winter terms. This shall act as the official registry of the members of the Society.

ARTICLE 13: General Meetings of the Society

13.01 General Meetings

- (a) shall be chaired by the Chair;
- (b) shall require a quorum of 20 Society members in good standing, subject to subsection (g);
- (c) shall require three weeks' prior notice;
- (d) shall be publicized throughout the Law School;
- (e) may adopt binding resolutions of a non-budgetary nature;
- (f) must consider any resolutions to amend the Constitution of the society subject to subsection (g); and
- (g) shall require a quorum of 30 Society members in good standing to adopt any resolution to amend the Constitution of the Society subject to Article 15.

13.02 The Annual General Meeting shall be convened annually during the first three weeks of March.

13.03 A General Meeting shall also be convened if

- (a) the Chair receives a petition of 45 members of the Society calling for a General Meeting; or
- (b) a majority of the Board of Directors so votes.

13.04 All members of the Society may attend and vote on resolutions brought before a General Meeting.

13.05 Members of the Society are permitted to vote by proxy, provided that the 'member proxying' provide the 'member attending' with a signed proxy form.

13.06 A member of the Society may only hold one proxy vote at any General Meeting.

13.07 At the Annual General Meeting the Vice President Finance shall present a financial statement of the Society's accounts.

13.08 The Secretary shall keep meeting minutes at all General Meetings.

- (a) The meeting minutes shall be circulated by the Board of Directors to the members of the Society no later than one week following a General Meeting;
- (b) following the circulation of the meeting minutes, the members of the Society shall have one week to recommend changes to the meeting minutes to the Board of Directors;

- (c) the Board of Directors shall vote on whether to approve each recommendation at the meeting of the Board of Directors immediately following the submission deadline; and
- (d) the approved meeting minutes shall be made public immediately through the Society website or otherwise.

ARTICLE 14: Referenda and Plebiscites

- 14.01 The Board of Directors may call for a referendum or plebiscite on issues of concern to the Society.
- 14.02 The Board of Directors shall set the threshold for an affirmative vote, but that threshold shall be not less than a majority.
- 14.03 Any board member wishing to propose amendments or revisions to the constitution must provide notice, including the text of the proposed amendments or revisions, no less than four weeks in advance of the meeting that such revisions are to be debated.
- 14.04 Board members may by Special Resolution adopt such amendments or revisions which will be in force until a General Meeting is convened in order to ratify the amendments or revisions. Despite the preceding sentence, any amendment or revision to the constitution which has the effect of disenfranchising Members with respect to their rights to elect or remove Board members and Executive Members, approve amendments to the constitution, initiate referenda, or petition to add items to the agenda of a General Meeting shall be of no force or effect until ratified by Members at a General Meeting.
- 14.05 Should the Members ratify amendments or revisions to the constitution as proposed by a board member by Special Resolution at a General Meeting, these amendments or revisions will remain in effect.
- 14.06 If Members fail to ratify such amendments or revisions, the amendments or revisions cease to have effect as of the date of the General Meeting.
- 14.07 If an annual or special General Meeting is not convened within a year of the Board adopting amendments or revisions, the amendments or revisions cease to have effect on the anniversary date of their passing.

ARTICLE 15: Procedure for Amending the Constitution

15.01 An amendment to the Constitution of the Society shall be made in the following manner:

- (a) at any regular or special meeting of the Board of Directors, a motion containing the specific recommendations for change must be passed by a resolution of the Board of Directors;
- (b) any student member of the LSS in good standing may submit a motion for Constitutional amendment to the Chair, who shall at the next regular or special meeting of the Board of Directors designate the President of the LSS the mover of the motion and the Vice President Executive the seconder of the motion;
- (c) where a student member submits a motion pursuant to 15.01(b), that student shall be permitted to speak on behalf of the motion;
- (d) the motion shall then be posted on all Official Notice Boards of the Law Students' Society for a period of two weeks;
- (e) at a General Meeting of the membership, following the two-week posting period, the motion must then be ratified by a two-thirds majority vote of the members in attendance at the General Meeting; and
- (f) voting on constitutional amendments and additions at a General Meeting will occur either by show of hands, by voice, by roll call of members in attendance, or by ballot, at the discretion of the Chair.

ARTICLE 16: Appointment Procedure

- 16.01 The positions that shall be appointed by the procedure described in this Article include those listed in the Regulations and also include, but are not limited to, the
- (a) Chair,
 - (b) Chief Returning Officer,
 - (c) Deputy Returning Officer,
 - (d) Secretary, and
 - (e) Webmaster.
- 16.02 The Executive shall be the sole members of the selection panels.
- 16.03 At least two selection panel members shall be present at all interviews.
- 16.04 The President shall provide guidelines regarding useful questions to be asked during interviews to all members of the selection panels.
- 16.05 Once all interviews have been completed, each panel shall make a recommendation to the Executive on each applicant and the selection panel shall decide which applicants will be offered each position.
- 16.06 All applicants and committee chairs shall be notified of the outcome of their application no later than one week after a decision on their application.
- 16.07 The fall selection process shall be completed before the end of September of each year, and the spring selection process shall be completed before the end of March of each year.
- 16.08 Notes and other materials generated through the committee selection process shall be retained for two weeks after the fall election of the Board and for two weeks after the spring process. The materials will be made available to any member of the Board upon request, in a manner prescribed by the Regulations.

ARTICLE 17: Society Committees

- 17.01 All Society Committees shall allow the Vice President Finance access to their financial records and bank accounts for inspection at the Vice President Finance's discretion.
- 17.02 Where the Executive deems necessary they may intervene in a Committee's financial situation, including but not limited to
- a. freezing bank accounts and transactions, and
 - b. taking financial control of expenses and events related to the Committee
- in order to present any issues to the Board of Directors at their next meeting for formal resolution.
- 17.03 By the end of September each year, the Vice President Finance shall provide each Committee with a financial reporting framework to follow.
- 17.04 Society Committees shall give a financial report at the end of each term to the Vice President Finance, including access to their financial records.
- 17.05 Society Committees shall report once per academic year to the Board of Directors.
- 17.06 Society Committees include:
- (a) Social Committee,
 - (b) Law Games,
 - (c) Publication Committee,
 - (d) Orientation Week,
 - (e) Sports Committee,
 - (f) Wellness Committee, and
 - (g) Student Life Committee.
- 17.07 Each Committee in section 17.06(a)-(h) shall be subject to their respective mandate and definition in Regulation 9.

REGULATION OF THE DALHOUSIE LAW STUDENTS' SOCIETY

CURRENT AS OF: MARCH 19, 2018

REGULATION 1: Elections

- 1.01 Each candidate shall be allowed to apply for only one of the following positions during the Spring elections, as per Article 8:
- (a) President,
 - (b) Vice-President Executive,
 - (c) Vice-President Finance,
 - (d) Vice-President External,
 - (e) Vice-President Academic, or
 - (f) Vice-President Student Life.
- 1.02.1 Each candidate shall be allowed to apply for only one of the following positions during the Fall election, as per Article 8:
- (a) First Year Representative,
 - (b) Second Year Representative, or
 - (c) Third Year Representative.
- 1.03 There shall be an all-candidates forum which shall be held in the days prior to voting in the Spring election.
- 1.04 At the discretion of the CRO and DRO, there may be an all-candidates forum which shall be held in the days prior to voting in the Fall election.
- 1.05 Each candidate shall adhere to the following rules:
- (a) no posters in the Weldon lobby or on the front windows of the Weldon building;
 - (b) the area constituting the Weldon lobby refers to any space on the first floor not situated north of and including the wall on which the elevators are located. The locker-bay and men's washroom area on the first floor is not to be considered the Weldon lobby;
 - (c) a limit of one poster larger than 8 1/2" by 14", and a maximum of 25 8 1/2" x 14" legal-sized posters or 8 1/2" by 11" letter-sized posters, per candidate;

- (d) all posters are to be taken down on the day prior to voting or at a time dictated by the CRO and DRO. It is the responsibility of individual candidates to ensure that all their posters are taken down;
- (e) candidates may distribute leaflets in addition to putting up posters;
- (f) class visits are allowed with the Professor's permission up to and including the last day of campaigning;
- (g) any defacement, removal or destruction of a candidate's posters by another candidate shall result in the removal of the responsible candidate from the election race; and
- (h) no student may put up posters in independent support of a candidate's campaign.

1.06 The CRO has the power to implement any of the following penalties:

- (a) removal of a candidate from the election;
- (b) limitation of campaigning time;
- (c) removal of any or all posters;
- (d) fine up to \$50; and
- (e) issue a sanction pursuant to Regulation 1.11 and publicize it to Law Students.

1.07 Sanctions imposed by the CRO shall be made in writing and shall include

- (a) a summary of the complaint/infraction;
- (b) a list of the parties to the complaint/infraction;
- (c) a list of all Constitution, rules, and Regulations that apply;
- (d) a finding regarding facts;
- (e) a ruling concerning the complaint/infraction;
- (f) the penalty assigned, if any;
- (g) the time the ruling was made; and
- (h) the time limit for appeal.

1.08 Appeals to sanctions may be made to a panel comprised of the three longest-serving members of the Board of Directors who are

- (a) not themselves candidates in the election; and
- (b) in a position where they would not be in a conflict of interest.

REGULATION 2: Meetings of the Executive

- 2.01 The Executive will keep minutes of their meetings. These minutes shall be kept by the First Year Executive Member, and shall be kept on file to be examined on demand of a vote of the Board of Directors.
- 2.02 Executive Meetings shall be held following 48 hours' notice to the Executive, and require a quorum of at least 50% of the Executive of the Society sitting at that time. These meetings may be held in person, virtually or by teleconference, chaired by the Vice-President Executive. Voting shall take place by show of hands, by voice or by secret ballot as required, at the discretion of the Vice-President Executive.

REGULATION 3: Meetings of the Board of Directors

- 3.01 The Chair shall provide one week's notice of meeting to all eligible members via at least one of the follow methods; email, LSS Bulletin Board, LSS website, or any other means deemed appropriate by the Chair.
- 3.02 The notice required by Regulation 3.01 may be waived by a majority vote of the Board of Directors prior to the commencement of a meeting.
- 3.03 Items requiring a motion for action by the Board of Directors shall require three calendar days' notice to each Board Member.
- 3.04 Items requiring a motion for action by the Board of Directors which have not met the notice requirement of Regulation 3.03 may be added to the meeting agenda on the same day of a meeting if approved by a two-thirds majority vote of the Board of Directors.
- 3.05 Voting on issues at all meetings will occur either by show of hands, by voice, by roll call of members in attendance, or by secret ballot, at the discretion of the Chair.
- 3.06 In the event of a tied vote, the Chair may cast the deciding vote on an issue.

REGULATION 4: The Selection of Voting Faculty Council Members

4.01 The nine student members of Faculty Council shall be the

- (a) President,
- (b) Vice-President Academic,
- (c) Vice-President Executive,
- (d) First-Year Executive Member,
- (e) Dalhousie Aboriginal Law Students' Association Representative,
- (f) Dalhousie Black Law Students' Association Representative
- (g) the Multidisciplinary Law Students' Association Representative, and
- (h) two representatives chosen from the Board Members.

4.02 The selection of the two other members of the Board that will sit on Faculty Council will be made by a majority vote of the Board of Directors no later than the second Board meeting of the academic year.

REGULATION 5: Society Awards

- 5.01 The Society shall be responsible for awarding the following prizes:
- (a) “Society of the Year Award” to the society or committee that made the greatest contribution to the Schulich School of Law in that year, to be awarded at the Spring Reception; and
 - (b) “Thomas Burchell Memorial Good Citizenship Prize in Law” to the graduating student who is the most supportive of fellow students during the course of their education at the Schulich School of Law, to be awarded at Spring Convocation.
- 5.02 All ratified societies and committees which are run by students at the Schulich School of Law will be eligible for the Society of the Year Award.
- 5.03 All students graduating in the school year in which the Thomas Burchell Memorial Good Citizenship Prize in Law is awarded will be eligible to receive it, with the exception of members of the Executive.
- 5.04 The winner of the Society of the Year Award shall be selected in the following way:
- (a) the VP Finance shall request societies and committees to submit a one-page, bullet-point summary of their work;
 - (b) on the basis of these summaries, the Budget Committee shall prepare a short list of societies and/or committees on the basis of their contribution to the Law School;
 - (c) the short list shall be provided to the Dean of the Law School, along with the one-page submissions of the committees or societies on the short list; and
 - (d) from the short list, the Dean shall select the winner.
- 5.05 The winner of the Thomas Burchell Memorial Good Citizenship Prize in Law shall be selected in the following way:
- (a) the Vice President Executive shall invite nominations from the graduating class;
 - (b) nominations shall be solicited in March;
 - (c) nominations shall be open for a reasonable amount of time;
 - (d) nominations should consist of a one-page nomination sheet;
 - (e) nominations should focus on why that student has been the most supportive of their fellow students;
 - (f) students shall be prohibited from nominating themselves;
 - (g) members of the Executive are prohibited from submitting nominations;
 - (h) the Vice President Executive shall provide copies of all received nominations to the Executive;

- (i) the Executive shall select the winner by consensus; and
- (j) the Vice President Executive shall inform the Director of Finance & Administration (Donna Beaver) or their assistant of the winner.

REGULATION 6: The Standing Budget Committee

- 6.01 The Budget Committee shall be chaired by the Vice President Finance and be composed of one First-Year Representative, one Second-Year Representative, and one Third-Year Representative.
- 6.02 The standing Budget Committee shall
- (a) prepare the annual budget for Board approval each September;
 - (b) prepare society funding allocations for Board approval; and
 - (c) assist the Vice President Finance in the preparation of DSU audits.

REGULATION 7: Society Committees and Faculty Committees

7.01 Members of the following Society Committees shall be appointed by the incoming Executive prior to the beginning of final exams:

- (a) Career Development (3 positions);
- (b) Diversity Committee (2-3 positions);
- (c) Election Officers (CRO and DRO);
- (d) Social Committee (5 positions);
- (e) Law Games Team (A Sports Co-Captain, Director of Finance, Director of Communications, and a Spirit Co-Captain);
- (f) Publications Committee (2-3 positions);
- (g) Sports Committee (2-3 positions);
- (h) LSS Webmaster (1 position); and
- (i) any other student representatives deemed appropriate by the Executive.

7.02 Student members of the following Faculty Standing Committees shall be appointed by the incoming Executive prior to the beginning of final exams:

- (a) Academic Committee (2 students);
- (b) Appointments Committee (2 students);
- (c) International Linkages (2 Students, preference for one position shall be given to members of the John E. Read International Law Society);
- (d) Information Technology Committee (2-3 positions);
- (e) Moot Court Committee (2-3 paid 3L positions);
- (f) Student Finance (2 current 1Ls and 2 current 2Ls);
- (g) Teaching Evaluation Committee (2 students);
- (h) Tenure and Promotions (3 Students); and
- (i) any other student representatives deemed appropriate by the Executive.

7.03 Members of the following Society Committees and Faculty Standing Committees shall be appointed in the first month of the school year:

- (a) LSS Chair (1)
- (b) LSS Secretary (1)
- (c) Alumni Mentorship (1 1L);
- (d) Appointments (1 1L);
- (e) Career Development Committee (1 1L);
- (f) Information Technology Committee (3)
- (g) International Linkages (1 1L, preferably JERILS member);
- (h) Moot Court Committee (3 paid 3Ls);
- (i) Studies Committee (1);

- (j) Student Finance Committee (2 1Ls); and
- (k) Social Committee (3 1L section reps).

7.04 To facilitate the Committee interview and appointment process, the following guidelines should be observed whenever possible:

- (a) the President should provide all panel members with guidelines regarding useful questions to be asked during interviews;
- (b) applications for all positions should be due at least one week before interviews are to be held, and selection panel members should have a period of at least two days in which to review the applications of those candidates who they will be interviewing;
- (c) applications for all positions should be posted at least one week before the application deadline;
- (d) applicants should be restricted to an application of 500 words and a resume;
- (e) successful candidates must be chosen and notified within week of the last date of interviews;
- (f) selection panel members should take notes on each candidate and these notes should be kept on file for two weeks;
- (g) the panel, with the approval of the President, shall have the option to create a shortlist of interview candidates from among applications received;
- (h) the panel shall have the option, with the approval of the President, to either restrict the number of applications which a candidate may make, or to shortlist interview candidates from among applications received, or both; and
- (i) the panel of Executives should be no fewer than three.

7.05 Studies Committee:

- (a) One position on the Studies Committee shall be selected by the Board of Directors from those members who sit on Faculty Council.
- (b) One position on the Studies Committee shall be selected by the Executive based on applications from interested members of the Society.

7.06 Where a suitable candidate is available, one member of the International Linkages Committee shall also be a member of the John E. Read International Law Society.

7.07 Members of the Orientation Week Committee shall be appointed by the Executive before the end of February of each year in accordance with Regulation 9.04.

7.08 In appointing Co-Chairs to the Orientation Week Committee pursuant to Regulation 7.07, the Executive shall give preference to applicants in the following manner:

- (a) In appointing a person to the Booking & Communications Co-Chair position noted in Regulation 9.04(a)(ii), the Executive shall give preference to a person resident in Halifax for the summer months; and
- (b) In appointing a person to the LSS Liaison position noted in Regulation 9.04(a)(v), the Executive shall appoint an Executive Member to fill this position, and give preference to an Executive member who is resident in Halifax for the summer months.

7.09 In appointing the Social Committee President pursuant to Regulation 7.01(g), the Executive shall give preference to applicants in the following manner:

- (a) In appointing the position of Social Committee President noted in Regulation 9.05(g), the Executive shall take into consideration reference letters provided by the currently appointed Social Committee President;
- (b) In appointing the position of Social Committee President noted in Regulation 9.05(f), the Executive shall give preference to a previous Social Committee member; and
- (c) In appointing the position of Social Committee President noted in Regulation 9.05(f), the Executive shall give preference to an upper year student.

REGULATION 8: The Annual 'Pith and Substance' Variety Show

- 8.01 'Pith and Substance' is the Law School's annual variety night.
- 8.02 The purpose of Pith and Substance is to provide an evening of entertainment for and interaction between all members of the Law School community, including staff, students and professors.
- 8.03 All participants in the event must act in accordance with the purpose as defined in Regulation 8.02 and the Dalhousie Code of Student Conduct. The Board of Directors and Social Committee recognize the fact that Pith and Substance is a highly public event which is attended by the community at large and which reflects upon the Law School as a whole.
- 8.04 It is the duty of the Social Committee to plan Pith and Substance.
- 8.05 First year Sections traditionally compete to win a prize for best skit. Individual students or groups may also enter talent or skit numbers in the show.
- (a) Social Committee will inform first year sections of the informal guidelines of videos including but not limited to:
 - (i) Students should speak to their professors about their video prior to filming as professors deciding the winning video;
 - (ii) Often videos portray other members of the Law School community, including professors and other sections, but always with good taste, good humour and respect;
 - (iii) Videos can be maximum 20 minutes but are not required to be;
 - (iv) Videos often have a theme connecting ideas;
 - (v) The atmosphere of Pith and Substance is louder than expected and videos should be subtitled.
- 8.06 If participants in 'Pith and Substance' choose, in a skit, to portray other members of the Law School community, including professors, they are under an obligation to do so with good taste, good judgment and respect. At a minimum, under no circumstances shall any participant portray another person in a manner which makes fun of or demeans the immutable personal characteristics of that person.
- 8.07 The Board of Directors shall be responsible for liaising with the Social Committee to ensure that the principles of Regulation 8 are upheld.

8.08 The Social Committee shall be encouraged to provide grain and gluten free products for consumption.

REGULATION 9: LSS Committees

9.01 The Social Committee shall

- (a) coordinate the election of the following by and from among the members of the graduating class:
 - (i) Valedictorian;
 - (ii) Class President for Life;
 - (iii) Class Vice-President for Life;
 - (iv) Class Secretary/Treasurer for Life; and
 - (v) the recipient of the Class Ring, who shall not be a member of the graduating class;
- (b) organize the activities of graduation week;
- (c) create a class directory for distribution to the class members;
- (d) arrange for graduation photos to be taken of class members;
- (e) arrange for school rings to be available for purchase by the members of the class;
- (f) fundraise for graduation events;
- (g) organize social events at the Law School, including
 - i. upper year dinners;
 - ii. Pith & Substance, according to the Regulations; and
 - iii. Law Ball;
- (h) recruit volunteers to assist in these events;
- (i) promote inclusive and accessible events, including but not limited to:
 - i. hosting upper year dinners that are explicitly alcohol-free as well as dinners specifically for mature students and parents; and
 - ii. taking into consideration the needs of students with disabilities when selecting venues, including, but not limited to, mobility and addictions issues;
- (j) providing the option for 1Ls to self-identify that they want to attend an Upper Year Dinner that is alcohol-free, as well as an upper year dinner that is specifically for mature students and parents;
- (k) meet with the Sober Support committee in the fall semester, at least 14 days prior to Pith and Substance, and at least 7 days before Law Ball; and
- (l) maintain a balance at the end of each year of at least \$5,000.

9.02 The Law Games Team shall

- (a) introduce Law Games to incoming students;
- (b) plan Law Games fundraising;
- (c) design team logo and uniforms;
- (d) manage Law Games teams; and
- (e) organize trip to Law Games event.

9.03 The Publication Committee shall

- (a) take Legal Who photos;
- (b) produce Legal Who; and
- (c) create the Law School Yearbook.

9.04 The Orientation Week Committee shall

- (a) be comprised of the following Co-Chair positions:

- (i) Finance & Sponsorship Co-Chair,
- (ii) Booking & Communications Co-Chair,
- (iii) Outreach Co-Chair,
- (iv) LSS Liaison,

and when possible,

- (v) Former Co-Chair Liaison;

- (b) organize all orientation week activities, including but not limited to

- (i) the Upper Year Buddy Mentorship Programme,
- (ii) summer barbeques,
- (iii) events and field trips throughout Orientation Week,
- (iv) the Society Fair,
- (v) a consent and anti-oppression presentation, and
- (vi) a survey of Orientation Week participants' experiences for future planning;

- (c) elect one of the Orientation Week Committee co-chairs to serve as the next year's Former Co-Chair Liaison; The Former Co-Chair Liaison shall maintain institutional memory of the past Orientation Weeks, provide their insights about past events, aid in an easier transition, and facilitate a more efficient planning process.

- (d) appoint and oversee a committee of 8-10 members in addition to those noted in 9.04(a), including the following members:

- (i) Section A Representative,
- (ii) Section B Representative,
- (iii) Section C Representative,
- (iv) 2L Representative, and
- (v) 3L Representative;

- (e) have the Finance & Sponsorship Co-Chair act as treasurer, and report directly to the Vice President Finance to ensure accountability and transparency;

- (f) hold a transition meeting before the end of March of each year to provide information and feedback for the Orientation Week Committee Co-Chairs appointed for the following year;
- (g) have the Finance & Sponsorship Co-Chair organize and oversee fundraising efforts from law firms, local businesses and other organizations to fund the activities of the Orientation Week Committee;
- (h) have the Outreach Co-Chair organize the Society Fair, Upper Buddy Mixer and Upper Year Buddy Mentorship program by putting the call out for interested incoming upper year students by the end of May of each year and matching students based on their self-identified interests, community involvement and personal experiences;
- (i) have the Booking & Communication Co-Chair work closely with the Law School administration and the Dean's Office in the coordination of events;
- (j) collaborate with the Publications Committee to promote the Legal Who and Yearbook;
- (k) under the direction of the Outreach Co-Chair, promote an inclusive and accessible orientation week, including but not limited to
 - (i) the hosting of at least one alcohol-free event,
 - (ii) co-hosting events with LSS societies and committees,
 - (iii) the hosting of at least one event that reflects the needs and obligations of mature students and students with children, and
 - (iv) the hosting of events which promote awareness of the diverse community at Weldon; and
- (l) under the direction of the Outreach Co-Chair and with the cooperation of the Booking & Communications Co-Chair, put a call out to LSS societies and committees to participate in the co-hosting of events pursuant to Regulation 9.04(k)(ii) before the end of February of each year.

9.05 The Social Committee shall

(a) – (e) CANCELLED BY AGM 29 MAR 2017

(f) The Social Committee President shall be one appointed by the Executive, among the eight total appointed positions.

(g) The current Social Committee President shall provide the Executive with reference letters for any of their current committee members who are running for the position of President, with the exception of a current president seeking re-appointment.

- 9.06 The Sports Committee shall
- (a) run all Law School intramural sports activities;
 - (b) recruit captains for intramural teams; and
 - (c) Organize Cosby Curling event.

9.07 CANCELLED BY AGM 29 MAR 2017

REGULATION 10: SOCIETY RESPONSE AND SUPPORT REGARDING INCIDENTS OF DISCRIMINATION AND GENDER- BASED VIOLENCE

- 10.01 When an individual approaches a Board Member disclosing an incident or process at the Law School, or when a Board member becomes aware of incident or process that raises concerns of discrimination, gender-based violence, or any of the derogatory treatment outlined in Article 1.03 of the Constitution, with the consent of the individual (if applicable) the Board Member shall bring the information to the Executive. In the event an individual has approached a Board member, the Board member must inform the individual they have the options of:
- (a) Proceeding as a complainant pursuant to regulation 10, and that their identity may remain confidential in so doing; or
 - (b) Having a Board member pursue the complaint on their behalf. Both the board member and the individual must agree to have the member bring the complaint forward. The board member who pursues the complaint may not be a member of the response committee. If this option is chosen, the Board member becomes the complainant. If they choose, the complainant may still be consulted about the non-confidential areas of the process.
- 10.02 When any member of the Executive receives instructions and consent from or notice from a Board Member pursuant to Regulation 10.01, the Executive shall
- (a) As soon as practically possible, convene an *in-camera* meeting of the Executive. This meeting shall be open to any individuals the Executive deem necessary for a full discussion of the incident. The goals of the meeting will be to:
 - i. Discuss and understand the incident;
 - ii. Communicate the desires of the complainant;
 - iii. Appoint an Executive/Board member point person to communicate with the complainant throughout the process; and
 - iv. Appoint an Executive/Board member point person to communicate with the individual being complained about (the respondent). The respondent may veto this point person and request another Executive/Board member to be their representative. Both the member and the respondent must agree.

- (b) Before taking any further steps, the following information will be provided to the complainant via the communications person:
- i. What support services are available within Weldon, at Dalhousie, and in Halifax.
 - ii. What response will be taken should the complainant wish to proceed with a complaint or if they instruct a Board member to proceed on their behalf, if they choose to pursue the regulation 10 process, and how the Response Committee will be appointed and function.
 - iii. The complainant can be represented by a board or executive member if they do not want to be directly involved in the process.
 - iv. Avenues for redress the complainant can pursue outside of the Society, including but not limited to filing a complaint with the Associate Dean's Office at Weldon or with the Human Rights, Equity and Harassment Prevention Office.
 - v. The Society has no power to reprimand students. The Society can offer support, suggestions for changing policy, and help navigating the process.

10.03 The Executive shall, with the consent of the complainant or notice from a Board member pursuant to regulation 10.01, strike a Response Committee as per regulation 12. The Response Committee shall:

- (a) Meet as soon as possible to discuss the specific concern(s) of discrimination raised under Regulation 10.01.
- (b) The committee will invite the complainant and respondent to be part of the discussion. The complainant and respondent can come in together or separately at their discretion. Both the complainant and the respondent are entitled to have a support person accompany them if they so choose. If the complaint's identity is confidential, the request will go through the contact person. Neither the complainant nor the respondent are obligated to meet with the committee.
- (c) Compile recommendations for the Board to address the specific concern(s) of discrimination under Regulation 10.01. In formulating these recommendations the Response Committee will consider the alleged incident(s) within the context of systemic oppression, and may conduct research or consultations as necessary. These recommendations do not need to be limited to the complainant and their actions alone. The Response Committee may make recommendations to the operations and policy of the LSS, provide feedback to the Board and Executive about the administration's response to the incident, and suggest issues that the

Society should bring forward to the administration of either the Law School or Dalhousie as well, if they so choose.

- (d) Submit the recommendations to the Board. The recommendations shall be accompanied by meeting minutes and discussion of the process used to come to the conclusions. The process and minutes shall be confidential to the Executive.
- (e) If applicable, collaborate with the Law School administration to ensure that the administration's response is prompt, appropriate, swift and rendered in a manner that takes into consideration the concerns of the complainant(s), if applicable.

10.04 In addition, during the first meeting of the Response Committee, the Chair shall:

- (a) Confirm there is no member of the committee with a conflict of interest (specifically, that there are no strong existing relationships between the members of the committee and the parties involved in the complaint) and further ensure that members understand the confidential nature of the committee; and
- (b) Describe the powers and limitations that the committee has.

10.05 If, in the opinion of the complainant, any part of the Society's planned response or support would cause hardship or discomfort to the complainant in the incident, the Executive will not proceed with those actions.

REGULATION 11: SOCIETY RESPONSE AND SUPPORT REGARDING INCIDENTS OF DISCRIMINATION AND GENDER- BASED VIOLENCE

- 11.01 If a Board Member learns of an issue of systemic discrimination without a specific, identifiable complainant, the Board Member shall immediately inform any member of the Executive. The Board Member may call upon the Executive to strike the Response Committee pursuant to Regulation 12.
- 11.02 The Response Committee created under Regulation 12.01 shall:
- (a) meet as soon as possible to discuss the specific concern(s) of discrimination raised under Regulation 10.01; and
 - (b) compile recommendations for the Board to address the specific concern(s) of discrimination under Regulation 10.01.

REGULATION 12: APPOINTMENT PROCESS OF THE RESPONSE COMMITTEE

12.01 The Executive may create a Response Committee. The Response Committee is not adversarial or disciplinary in nature.

12.02 The rules governing the creation of a Response Committee are:

- (a) The Executive will determine the number of seats and which societies, committees or individuals will sit on the committee, including but not limited to DFLA, OUTlaw, DBLSA, DALSA and SAS.
- (b) The President shall, as soon as possible, contact all societies, committees or individuals to be included on the Response committee seeking volunteers to sit on the Response Committee. In the case of a response committee being formed where there is a complainant, the Executive shall ask the complainant if there is any reason why a society, committee, or individual should not be appointed.
- (c) The societies, committees, or individuals contacted will have a responsibility to ensure that they or their representatives do not have a conflict of interest with regards to the reason the response committee is being formed.
- (d) If a conflict of interest is discovered, the individual with the conflict will be removed from the committee, and a new individual will be brought in to take their place. This individual will be from the same society or committee, if applicable.
- (e) The chair of the Response Committee will be the President unless otherwise determined by the Executive. If the President is not acting as chair, the Executive will look first at members of the LSS Board and then to the student body generally for a chair.

12.03 The Chair will call all meetings of the Response Committee.