**Special Request Funding Application - Individual**

**Individual Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Requirements**

The following documents must be submitted for the application to be complete:

* Event Information (including the event name, dates, and a brief description)
* Costs (either receipts or quotes) including any of the following:
* Conference Costs
* Travel Costs
* Accommodation Costs
* List Other Sources of Funding
* Justification for Special Request Funding Including:
* How the funding will contribute to personal development, the community either within or outside Weldon, or another suitable purpose, and
* Justification for funding outside of the Individual Conference Funding process.

**I will provide the LSS with receipts for any expenses covered by this funding.**

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Signature Date